**Cerlisha George**

#17 Nicholas Road Country Trace

Fanny Village Point Fortin

8683661414/6480118

**Personal Profile**: Experienced in Customer Services. An articulate, self-motivatedandhardworking person, able to work independently and in a team, with excellent leadership, communication, organizational interpersonal and time management abilities. I am professional and well mannered, a quicklearnerwho is able to acquire new skills and ideas easily. Flexible, adaptable and willing to train and gain any new skills to help further my career.

Top performer in customer relationship building, allocation and executive relationship building in high-tech and creative arts market niches.

Self- motivated to achieve peak performance, maintain top quality standards, ensure regulatory compliance and meet aggressive business objectives.

Multitasking talents in team building, organization, needs analysis, conflict resolution, creative troubleshooting and attention to detail in rapidly-changing business and retail enviroments.

**Personal Data**: Date of Birth 18/10/1991

**Sex**: Female

**Education**: Point Fortin Roman Catholic School

Holy Name Convent -2003-2008

**Qualifications: (8) Subjects**

English Language

Mathematics

English B

History

Biology

Principles of Business

Principle of accounts

Geography

**Computer Skills:** Microsoft Word, Excel, Powerpoint Microsoft XP Office Professional

**Currently Pursuing a Diploma in and Tourism and hospitality Management**

**OJT Training Programme Life Skills OCT 2008 ( Point Fortin Senior Secondary School)**

**Work Experience**:

**Digicel Trinidad and Tobago** (Customer Service Representative)

**Persad’s Investments Ltd** (Cashier)

**Algico Insurance Company** (Trainee)

**Hiz and herz Cosmetics** (Sale Representative)

**Pizza Boys Group of Companies** (Cashier)

**Sunny Group Of Companies** (Receptionists)

**Bisram and Sons** (Data Entry Clerk)

**Bold Promotions** (Promoter for Hand Arnold)

**References**: Lisa Stephen (Manager)Digicel Point Fortin

Dianne Lacks (Supervisor) Sunny Group Of companies